

RFP #24/25-04

The Reno-Tahoe Airport Authority's (RTAA) Contracts & Procurement Department, in accordance with the provisions of NRS Chapter 332, is currently accepting sealed Requests for Proposals (RFP) with the sole purpose and intent of obtaining Proposals from qualified, professional firms or teams (Respondents) to provide insurance brokerage and risk management services.

All sealed Proposals for **RFP #24/25-04 Insurance Brokerage Services** shall be opened at **2:00 PM [PST], Wednesday, December 18, 2024.**

Solicitations and addenda are available online at the Nevada Government eMarketplace (NGEM) website: <https://nevada.ionwave.net/Login.aspx>. Interested parties must first register in the NGEM Supplier system to view the solicitation documents and receive notifications of future solicitations. Supplier Registration profiles will be shared with all NGEM-participating government entities.

Pursuant to NRS §332.065(4), the RTAA is prohibited from entering into a contract with a company unless the contract includes a written certification that the company is not currently engaged in and agrees for the duration of the contract not to engage in, a boycott of Israel.

Per the Federal Aviation Administration's *Contract Provision Guidelines for Obligated Sponsors and AIP Projects* dated May 24, 2023, the following provisions are hereby referenced for this solicitation:

- Title VI Solicitation Notice

Dated: November 6, 2024

Katelyn Malone, Senior Buyer
Contracts & Procurement