

**COMMITTEE MEMBERS**

Art Sperber, Chair  
Joel Grace, Vice Chair  
Shaun Carey, Member  
Cortney Young, Member  
Adam Kramer , Alternate  
Carol Chaplin, Alternate  
Jennifer Cunningham, Ex Officio  
**Staff Liaison**  
Gary Probert, Chief Planning &  
Infrastructure Officer



**PRESIDENT/CEO**  
Daren Griffin, A.A.E.

**CHIEF LEGAL COUNSEL**  
Ian Whitlock

**BOARD CLERK**  
Lori Kolacek

**MINUTES**  
**Planning & Construction Committee**  
**Tuesday, January 7, 2025 | 10:30 AM**  
(to begin no earlier than 10:30 a.m., but may be later)  
**-- Virtual Only --**

**1. INTRODUCTORY ITEMS**

Chair Sperber called the meeting to order at 11:30 a.m.

**Members Present:** Art Sperber,  
Cortney Young  
Shaun Carey  
Joel Grace

**2. PUBLIC COMMENT**

There were no comments from the public.

**3. APPROVAL OF MINUTES**

**3.1 November 12, 2024, Planning & Construction Committee meeting**

There being no corrections, the Minutes from November 12, 2024, were approved as presented.

**4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS**

**4.1 New Gen A&B – CUP Geothermal update**

Amanda Twitchell, Sr. Project Manager, provided an update regarding the use of geothermal walls in the new Central Utility Plant (CUP). Due to budget constraints, it was decided that it is not in the best interest of the project to proceed in this direction. Construction will proceed without the integration of the geothermal walls but will accommodate for future installment of them in the future.

## 5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON JANUARY 9, 2025

- 5.1 Board Memo No. 01/2025-01** (*For Possible Action*): Authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement for Preconstruction Services for the MoreRNO, Concourses A & B (New Gen A&B) project at the Reno-Tahoe International Airport with Construction Materials Engineers, Inc., in the amount of \$481,360

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on January 9, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #1 to the Professional Services Agreement for Preconstruction Services for the MoreRNO, Concourses A & B (New Gen A&B) project at the Reno-Tahoe International Airport with Construction Materials Engineers, Inc., in the amount of \$481,360”*

**Moved by:** Joel Grace

**Seconded by:** Shaun Carey

**Aye:** Trustees Carey, Grace, Sperber, Young

**Result:** Passed unanimously

- 5.2 Board Memo No. 01/2025-02** (*For Possible Action*): Authorization for the President/CEO to execute a Professional Services Agreement for Operational Readiness and Airport Transfer (ORAT) Services for the MoreRNO, Concourses A&B (New Gen A&B) project at the Reno-Tahoe International Airport, with Chrysalis Global Aviation in the amount of \$2,200,000

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on January 9, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Services Agreement for Operational Readiness and Airport Transfer (ORAT) Services for the MoreRNO, Concourses A&B (New Gen A&B) project at the Reno-Tahoe International Airport, with Chrysalis Global Aviation in the amount of \$2,200,000”*

**Moved by:** Joel Grace

**Seconded by:** Shaun Carey

**Aye:** Trustees Carey, Grace, Sperber, Young

**Result:** Passed unanimously

- 5.3 Board Memo No. 01/2025-03** (*For Possible Action*): Authorization for the President/CEO to finalize terms and execute a Construction Contract for GMP #1 - RTAA HQ Early Procurement Equipment Package, as a part of the HQ Project at the Reno-Tahoe International Airport, with Clark/Sullivan Construction, for a Guaranteed Maximum Price (GMP) of \$1,351,269

This item was presented by Bryce Juzek, Project Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on January 9, 2025, for consideration and approval of the proposed motion: *“Move to authorize Authorization for the President/CEO to finalize terms and execute a Construction Contract for GMP #1 - RTAA HQ Early Procurement Equipment Package, as a part of the HQ Project at the Reno-Tahoe International Airport, with Clark/Sullivan Construction, for a Guaranteed Maximum Price (GMP) of \$1,351,269”*

**Moved by:** Shaun Carey

**Seconded by:** Cortney Young

**Aye:** Trustees Carey, Grace, Sperber, Young

**Result:** Passed unanimously

[Trustee Grace left the meeting at 12:12 p.m. Trustee Chaplin stepped in as the alternate for the remainder of the meeting.]

## **6. PROGRAM UPDATES**

### **6.1 MoreRNO Program Update**

Jackie Borman, MoreRNO Program Director, briefed the Committee on the MoreRNO project developments. Holly Luna, MoreRNO Program Controls Director, reviewed the new project Dashboards with the Committee.

### **6.2 Capital Improvement Program Update**

Derek Starkey, Engineering & Construction Manager, briefed the Committee on the general planning and construction project developments.

## **7. ITEMS ATTACHED FOR INFORMATIONAL PURPOSES**

### **7.1 Administrative Award of Contracts - Expenditures**

For the record, a correction was made to this document on page 2 under Change Orders and Amendments. The Total Contract amount for Fisher & Phillips, LLP, should read \$57,300.00, not \$57,300,000.

## **8. MEMBER COMMENTS, QUESTIONS AND REQUESTS**

Trustee Carey reiterated his request for a discussion to mitigate the overcrowded parking situation. He wishes to get involved with the planning of the utilization of available resources to mitigate the problem. He would like an opportunity to understand the future direction to ensure there is adequate parking as we deliver the MoreRNO project.

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## **9. PUBLIC COMMENT**

There were no comments from the public.

## **10. ADJOURNMENT**

The meeting was adjourned at 12:47 p.m.