

BOARD OF TRUSTEES
Jennifer Cunningham, Chair
Shaun Carey, Vice-Chair
Cortney Young, Treasurer
Adam Kramer, Secretary
Carol Chaplin, Trustee
Joel Grace, Trustee
Richard Jay, Trustee
Kitty Jung, Trustee
Art Sperber, Trustee



PRESIDENT/CEO
Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL
Ian Whitlock

BOARD CLERK
Lori Corkery

MINUTES
Board of Trustees Regular Meeting
Thursday, January 9, 2025 | 9:00 AM
-- Virtual Only --

1. INTRODUCTORY ITEMS

The meeting was called to order at 9:00 a.m. by Chair Cunningham.

Trustees Present: Shaun Carey
Carol Chaplin
Jennifer Cunningham
Joel Grace
Richard Jay
Kitty Jung
Adam Kramer
Art Sperber
Cortney Young

2. PUBLIC COMMENT

There were no comments from the public.

3. APPROVAL OF AGENDA (*For Possible Action*)

Motion: Move to approve the agenda as presented

Moved by: Art Sperber

Seconded by: Carol Chaplin

Aye: Trustees Carey, Chaplin, Cunningham, Grace, Jay, Jung, Kramer, Sperber, Young

Result: Passed unanimously

4. APPROVAL OF MINUTES

4.1 November 14, 2024, Board of Trustees meeting

4.2 November 14, 2024, Board of Trustees workshop

There being no corrections, the Minutes were approved as presented.

5. PRESIDENT/CEO REPORT

CEO report highlights: Busiest December since 2007; finished the year with 4.83 million passengers; airlines approved a budget increase to \$650 million for New Gen A&B; we are receiving an addition \$3 million of airport terminal program grant funding.

6. BOARD MEMBER REPORTS AND UPDATES

Trustee Jung reported on the recent Airport Sustainability Advisory Committee meeting where they discussed the Stead Airport Master Plan.

7. RECOGNITIONS AND ITEMS OF SPECIAL INTEREST

There were no recognitions.

8. CONSENT ITEMS (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually.)

Motion: Move to approve Items 8.1, 8.2 and 8.3 as presented

Moved by: Art Sperber

Seconded by: Joel Grace

Aye: Trustees Carey, Chaplin, Cunningham, Grace, Jay, Jung, Kramer, Sperber, Young

Result: Passed unanimously

8.1 Board Memo No. 01/2025-01 (For Possible Action): Authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement for Preconstruction Services for the MoreRNO, Concourses A & B (New Gen A&B) project at the Reno-Tahoe International Airport with Construction Materials Engineers, Inc., in the amount of \$481,360

8.2 Board Memo No. 01/2025-02 (For Possible Action): Authorization for the President/CEO to execute a Professional Services Agreement for Operational Readiness and Airport Transfer (ORAT) Services for the MoreRNO, Concourses A&B (New Gen A&B) project at the Reno-Tahoe International Airport, with Chrysalis Global Aviation in the amount of \$2,200,000

8.3 Board Memo No. 01/2025-03 (For Possible Action): Authorization for the President/CEO to finalize terms and execute a Construction Contract for GMP #1 - RTAA HQ Early Procurement Equipment Package, as a part of the HQ Project at the Reno-Tahoe International Airport, with Clark/Sullivan Construction, for a Guaranteed Maximum Price (GMP) of \$1,351,269

///

9. INFORMATION / POSSIBLE ACTION ITEMS

9.1 Review of the Midyear Budget for Fiscal Year 2024-25

Renee Miller, Budget Manager, provided a review of the midyear budget for fiscal year 2024-25.

9.2 Board Memo No. 01/2025-04 (For Possible Action): Review, discussion and potential acceptance of the Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024

This item was presented by Tracy Caster, Accounting Manager, and was first heard by the Finance & Business Development Committee on January 7, 2025. After discussion, the Board took the following action:

Motion: Move to accept the Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024

Moved by: Carol Chaplin

Seconded by: Cortney Young

Aye: Trustees Carey, Chaplin, Cunningham, Grace, Jay, Jung, Kramer, Sperber, Young

Result: Passed unanimously

9.3 Board Memo No. 01/2025-05 (For Possible Action): Review, discussion and potential authorization for the President/CEO to establish a Public Art Fund to support Resolution No. 552 by creating a mechanism to pool funds from capital improvement projects over time to support the purchase and maintenance of public art at the airport

This item was presented by Natalie Brown, Chief Marketing & Public Affairs Officer, and was first heard by the Finance & Business Development Committee on January 7, 2025. After discussion, the Board took the following action:

Motion: Move to authorize the President/CEO to establish a Public Art Fund to support Resolution No. 552 by creating a mechanism to pool funds from capital improvement projects over time to support the purchase and maintenance of public art at the airport

Moved by: Kitty Jung

Seconded by: Cortney Young

Aye: Trustees Carey, Chaplin, Cunningham, Grace, Jay, Jung, Kramer, Sperber, Young

Result: Passed unanimously

[Trustee Kramer left the meeting at 10:00 a.m.]

9.4 2025 Federal and State Overview of the 119th Congress and the 83rd Nevada Legislative Session

This item was presented by Lindsay Anderson, Director of Government Affairs. Also presenting was Harry Glenn, JP Dowd and Will Smith from Van Scoyoc Associates, along with Chelsea

Capurro and Scott Giles from The Griffin Company. This presentation outlined the new federal landscape after the 2024 election results.

9.5 Board Memo No. 01/2025-06 (For Possible Action): Review, discussion and potential adoption of the 2025 Legislative Platform

This item was presented by Lindsay Anderson, Director of Government Affairs. After discussion, the Board took the following action:

Motion: Move to adopt the 2025 Legislative Platform as provided

Moved by: Joel Grace

Seconded by: Cortney Young

Aye: Trustees Carey, Chaplin, Cunningham, Grace, Jay, Jung, Sperber, Young

Absent: Trustee Kramer

Result: Passed unanimously

10. TRUSTEE COMMENTS AND REQUESTS

Trustee Young congratulated Shawna Carpenter on her induction into the Reno-Sparks Chamber Leadership Program.

11. UPCOMING RTAA MEETINGS

DATE	MEETING
02/11/24	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
02/13/24	Board of Trustees Regular Meeting
03/11/24	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
03/13/24	Board of Trustees Regular Meeting
04/08/24	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
04/10/24	Board of Trustees Regular Meeting

12. PUBLIC COMMENT

There were no comments from the public.

13. ADJOURNMENT

The meeting was adjourned at 10:38 a.m.



Adam Kramer, Secretary