

COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Joel Grace, Vice Chair
Shaun Carey, Member
Cortney Young, Member
Adam Kramer , Alternate
Carol Chaplin, Alternate
Jennifer Cunningham, Ex Officio

Staff Liaison

Gary Probert, Chief Planning &
Infrastructure Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

MINUTES

Planning & Construction Committee
Tuesday, November 12, 2024 | 9:30 AM
Reno-Tahoe International Airport, Reno, NV
Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

Chair Sperber called the meeting to order at 9:45 a.m.

Members Present: Art Sperber,
Shaun Carey
Joel Grace
Cortney Young

2. PUBLIC COMMENT

There were no comments from the public.

3. APPROVAL OF MINUTES

3.1 October 8, 2024, Planning & Construction Committee meeting

There being no corrections, the Minutes from October 8, 2024, were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON NOVEMBER 14, 2024

5.1 Board Memo No. 11/2024-60 (for possible action): Review, discussion and potential authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement for consultant services for the New Gen A&B Gating Analysis of Terminal Development Phasing with TransSolutions, LLC in the amount of \$155,500 for Revised Alternate Phasing and Original Phasing and Ramp Animation increasing the total contract amount from \$33,050 to \$188,550

This item was presented by Roddy Boggus, MoreRNO Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on November 14, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #1 to the Professional Services Agreement for consultant services for the New Gen A&B Gating Analysis of Terminal Development Phasing with TransSolutions, LCC in the amount of \$155,500 for Revised Alternate Phasing and Original Phasing and Ramp Animation increasing the total contract amount from \$33,050 to \$188,550.”*

Moved by: Cortney Young

Seconded by: Joel Grace

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.2 Board Memo No. 11/2024-61 (for possible action): Review, discussion and potential authorization for the President/CEO to execute a Professional Services Agreement for MoreRNO Comprehensive Commissioning Services for the design, construction, and post-construction phases of both New Gen A&B (including the new Central Utility Plant and Concourses A&B) as well as The HQ with Mead & Hunt, Inc. in the amount of \$1,292,210

This item was presented by Roddy Boggus, MoreRNO Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on November 14, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Services Agreement for MoreRNO Comprehensive Commissioning Services for the design, construction, and post-construction phases of the new Central Utility Plant (CUP), Concourses A&B (New Gen A&B), and the new Police and Administration Headquarters Building (The HQ) at the Reno-Tahoe International Airport, with Mead & Hunt, Inc. in the amount of \$1,292,210.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.3 Board Memo No. 11/2024-62 (for possible action): Review, discussion and potential authorization for the President/CEO to finalize terms and execute Change Order #2 to the GMP #1 Base Construction Contract, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$2,872,965, and a total amended contract amount of \$15,639,194

This item was presented by Amanda Twitchell, Senior Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on November 14, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to*

finalize terms and execute Change Order #2 to the GMP #1 Base Construction Contract, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$2,872,965, and a total amended contract amount of \$15,639,194.”

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.4 Board Memo No. 11/2024-63 *(for possible action):* Review, discussion and potential authorization for the President/CEO to finalize terms and execute Change Order #3 to the GMP #1 Base Construction Contract, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$14,720,491, and a total amended contract amount of \$30,359,685

This item was presented by Amanda Twitchell, Senior Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on November 14, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to finalize terms and execute Change Order #3 to the GMP #1 Base Construction Contract, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$14,720,491, and a total amended contract amount of \$30,359,685.”*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.5 Board Memo No. 11/2024-64 *(for possible action):* Review, discussion and potential authorization for the President/CEO to execute Amendment #3 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$109,660, for South Remain Overnight (S. RON) Construction Administration Services, increasing the total contract amount from \$46,884,417 to \$46,994,077

This item was presented by Amanda Twitchell, Senior Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on November 14, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #3 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$109,660, for South Remain Overnight (S. RON) Construction Administration Services, increasing the total contract amount from \$46,884,417 to \$46,994,077.”*

Moved by: Joel Grace
Seconded by: Cortney Young
Aye: Trustees Carey, Grace, Sperber, Young
Result: Passed unanimously

5.6 Board Memo No. 11/2024-65 (for possible action): Review, discussion and potential authorization for the President/CEO to execute a Professional Services Agreement for Construction Management Services for the Reno-Tahoe International Airport New Gen A&B Project with Construction Materials Engineers, Inc. in the amount of \$631,822, for South Remain Overnight (S. RON) scope of work

This item was presented by Amanda Twitchell, Senior Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on November 14, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Services Agreement for Construction Management Services for the Reno-Tahoe International Airport New Gen A&B Project with Construction Materials Engineers, Inc. in the amount of \$631,822, for South Remain Overnight (S. RON) scope of work.”*

Moved by: Joel Grace
Seconded by: Shaun Carey
Aye: Trustees Carey, Grace, Sperber, Young
Result: Passed unanimously

6. PROGRAM UPDATES

6.1 MoreRNO Program Update

Jackie Caulk, MoreRNO Program Director, briefed the Committee on the MoreRNO project developments.

6.2 Capital Improvement Program Update

Derek Starkey, Engineering & Construction Manager, briefed the Committee on the general planning and construction project developments.

7. ITEMS ATTACHED FOR INFORMATIONAL PURPOSES

7.1 Administrative Award of Contracts (Expenditures) – October 2024

There was no discussion on this item.

8. MEMBER COMMENTS, QUESTIONS AND REQUESTS

Trustee Carey requested a discussion on the efforts to mitigate the overcrowded parking situation at the airport. CEO Griffin responded that this is a topic of discussion at the airport almost every

day and a comprehensive plan is in the works which will be brought before the Board in the near future.

9. PUBLIC COMMENT

There were no comments from the public.

10. ADJOURNMENT

The meeting was adjourned at 10:46 a.m.