

**COMMITTEE MEMBERS**

**Trustees**

Art Sperber, Chair  
Shaun Carey, Vice Chair  
Joel Grace, Member  
Cortney Young, Member  
Kitty Jung, Alternate  
Carol Chaplin, Alternate

**Staff Liaison**

Gary Probert, Chief Planning &  
Infrastructure Officer



**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**CHIEF LEGAL COUNSEL**

Ian Whitlock

**BOARD CLERK**

Lori Kolacek

**MINUTES**

**Planning & Construction Committee**

**Tuesday, July 9, 2024 | 10:30 AM**

(to begin no earlier than 10:30 a.m., but may be later)

**Reno-Tahoe International Airport, Reno, NV**

**Administrative Offices, Second Floor**

**1. INTRODUCTORY ITEMS**

Chair Sperber called the meeting to order at 10:45 a.m. Roll was taken by the Clerk.

**Members Present:** Art Sperber  
Shaun Carey  
Joel Grace (joined the meeting 10:55 a.m.)  
Cortney Young

**2. PUBLIC COMMENT**

Chair Sperber called for public comments. There were none.

**3. APPROVAL OF MINUTES**

**3.1 June 11, 2024, Planning & Construction Committee meeting**

Chair Sperber asked if there were any corrections to the Minutes of June 11, 2024. Hearing none, the minutes are approved as presented.

**4. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON JULY 11, 2024**

Chair Sperber announced he has a conflict of interest with Item 4.1 and 4.2, and will not be participating in the discussion or vote. Vice-Chair Carey took over as Chair for those two items.

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**4.1 Board Memo No. 07/2024-34 (For Possible Action): Authorization for the President/CEO to execute a Professional Services Agreement for Construction Administration services for the Runway 17R Remediation project at Reno-Tahoe International Airport with Wood Rodgers in the amount of \$138,000**

This item was presented by Gary Probert, Chief Planning & Infrastructure Officer. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on July 11, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Services Agreement for Construction Administration services for the Runway 17R Remediation project at Reno-Tahoe International Airport with Wood Rodgers in the amount of \$138,000.”*

**Moved by:** Cortney Young

**Seconded by:** Shaun Carey

**Aye:** Trustees Young, Carey

**Abstain:** Art Sperber

**Absent:** Joel Grace

**Result:** Passed unanimously

*(Note: Trustee Grace joined the meeting at 10:55)*

**4.2 Board Memo No. 07/2024-35 (For Possible Action): Authorization for the President/CEO to execute a Professional Services Agreement for Construction Management services for the Runway 17R Remediation project at Reno-Tahoe International Airport with AtkinsRéalis in the amount of \$550,000**

This item was presented by Gary Probert, Chief Planning & Infrastructure Officer. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on July 11, 2024, for consideration and approval of the proposed motion: *“Move to authorization the President/CEO to execute a Professional Services Agreement for Construction Management services for the Runway 17R Remediation project at Reno-Tahoe International Airport with AtkinsRéalis in the amount of \$550,000.”*

**Moved by:** Cortney Young

**Seconded by:** Shaun Carey

**Aye:** Trustees Young, Carey, Grace

**Abstain:** Art Sperber

**Result:** Passed unanimously

Vice-Chair Carey turned the meeting back over to Chair Sperber.

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**4.3 Board Memo No. 07/2024-38 (For Possible Action): Review, discussion and potential authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement for consultant services for the Program Manager support of the MoreRNO Program with Jacobs Project Management Co. in the amount of \$160,000, increasing the total contract amount from \$5,825,000 to \$5,985,000**

Prior to this item being heard, a clerical error was brought to the Committee’s attention. The base contract for this item is \$160,000, not \$5,825,000, and the amendment will increase the contract by \$5,825,000, not \$160,000.

This item was presented by Jackie Borman, MoreRNO Program Director. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on July 11, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #1 to the Professional Services Agreement for consultant services for Program Manager support of the MoreRNO Program with Jacobs Project Management Co. in the amount of \$5,825,000, increasing the total contract amount to \$5,985,000.”*

**Moved by:** Cortney Young

**Seconded by:** Shaun Carey

**Aye:** Trustees Young, Carey, Grace, Sperber

**Result:** Passed unanimously

**4.4 Board Memo No. 07/2024-39 (For Possible Action): Review, discussion and potential authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$15,973,628, for New Gen A to 100% and Miscellaneous Supplemental Services, increasing the total contract amount from \$17,994,409 to \$33,968,037**

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on July 11, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #1 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project to Gensler Architecture, Design & Planning, P.C., in the amount of \$15,973,628, for New Gen A to 100% and Miscellaneous Supplemental Services, increasing the total contract amount to \$33,968,037.”*

**Moved by:** Cortney Young

**Seconded by:** Joel Grace

**Aye:** Trustees Young, Grace, Carey, Sperber

**Result:** Passed unanimously

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**4.5 Board Memo No. 07/2024-40 (For Possible Action): Review, discussion and potential authorization for the President/CEO to execute a Construction Contract for GMP #1 - CUP Enabling Package – General Conditions, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$188,464**

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on July 11, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for GMP #1 General Conditions for the CUP Enabling Package as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with HQD Joint Venture, for a Guaranteed Maximum Price (GMP) of \$188,464.”*

**Moved by:** Joel Grace

**Seconded by:** Shaun Carey

**Aye:** Trustees Grace, Carey, Grace, Sperber, Young

**Result:** Passed unanimously

**4.6 Board Memo No. 07/2024-41 (For Possible Action): Review, discussion and potential authorization for the President/CEO to execute a Construction Contract for GMP #2 - CUP Enabling Package - Select Long-Lead Equipment, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$12,577,765**

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on July 11, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for GMP #2 - CUP Enabling Package - Select Long-Lead Equipment, as a part of the New Gen A&B Project at the Reno-Tahoe International Airport, with Holder/Q&D Joint Venture, for a Guaranteed Maximum Price (GMP) of \$12,577,765.”*

**Moved by:** Shaun Carey

**Seconded by:** Joel Grace

**Aye:** Trustees Carey, Grace, Sperber, Young

**Result:** Passed unanimously

## **5. AIRPORT PROJECT UPDATES**

### **5.1 MoreRNO**

Jackie Borman, MoreRNO Program Director, briefed the Committee on the MoreRNO project developments. She also provided a MoreRNO Program staffing update.

## **5.2 Engineering & Construction**

Gary Probert, Chief Planning & Infrastructure Officer, briefed the Committee on the general planning and construction project developments.

## **6. INFORMATIONAL ITEMS**

### **6.1 Engineering & Construction Project Status Report**

### **6.2 MoreRNO Project Status Report**

### **6.3 Administrative Award of Contracts (Expenditures) - June 2024**

There was no discussion on these items.

## **7. MEMBER COMMENTS, QUESTIONS AND REQUESTS**

There were no comments from the Trustees.

## **8. PUBLIC COMMENT**

There was no public comment.

## **9. ADJOURNMENT**

Chair Sperber adjourned the meeting at 11:29 a.m.