

COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Shaun Carey, Vice Chair
Joel Grace, Member
Cortney Young, Member
Kitty Jung, Alternate
Carol Chaplin, Alternate

Staff Liaison

Gary Probert, Chief Planning &
Infrastructure Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

MINUTES

Planning & Construction Committee

Tuesday, May 21, 2024 | 11:00 AM

(to begin no earlier than 11:00 a.m., but may be later)

Reno-Tahoe International Airport, Reno, NV

Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

Chair Sperber called the meeting to order at 9:40 a.m. Roll was taken by the Clerk.

Members Present: Art Sperber, Shaun Carey, Joel Grace, Cortney Young

2. PUBLIC COMMENT

Chair Sperber called for public comments. There was none.

3. APPROVAL OF MINUTES

3.1 April 9, 2024, Planning & Construction Committee meeting

Chair Sperber asked if there were any corrections to the Minutes of April 9, 2024. Hearing none, the minutes are approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

4.1 MoreRNO Management Team update

This item was presented by Jackie Borman, MoreRNO Program Director. Ms. Borman updated the Committee on the structure of the new MoreRNO Program, how it is staffed, and how it benefits the Reno-Tahoe Airport Authority. Committee discussion followed the presentation.

5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON MAY 23, 2024

5.1 Board Memo No. 05/2024-18 (For Possible Action): Review, discussion and potential authorization for the President/CEO to execute a professional services agreement for design services for the General Aviation East Apron and Taxilane Reconstruction Project at the

Reno-Tahoe International Airport, with Kimley-Horn and Associates, Inc, in the amount of \$437,080

Prior to the presentation, Trustee Grace disclosed that he has a working relationship with Kimley-Horn but does not have any pecuniary interest in the contract being presented. As such, he was not precluded from participating in the discussion and voting of this item.

This item was presented by Bryce Juzek, Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 23, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Professional Services Agreement for design of the General Aviation East Apron and Taxiway Reconstruction Project at Reno-Tahoe International Airport (RNO), with Kimley-Horn and Associates, in the amount of \$437,080.”*

Moved by: Shaun Carey

Seconded by: Joel Grace

Vote: Passed unanimously by voting members

5.2 Board Memo No. 05/2024-25 (For Possible Action): Review, discussion and potential authorization for the President/CEO to execute an Amendment No. 1, to the Professional Services Agreement, for design services for 30 to 100% for the HQ Project at Reno-Tahoe International Airport, with RS&H Company, in an amount of \$6,326,407

This item was presented by staff of RS&H and Clark Sullivan. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 23, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute an Amendment No. 1, to the Professional Services Agreement, for design services for 30-100% for the HQ Project at Reno-Tahoe International Airport, with RS&H Company, in an amount of \$6,326,407.”*

Moved by: Cortney Young

Seconded by: Shaun Carey

Vote: Passed unanimously by voting members

6. AIRPORT PROJECT UPDATES

6.1 MoreRNO Schedule

There was no discussion on this item.

6.2 Engineering & Construction Schedule

Gary Probert, Chief Engineering & Infrastructure Officer, walked the Committee through the status of the engineering and construction projects. There was no Board discussion.

7. INFORMATIONAL ITEMS *(provided for reference only)*

7.1 Monthly Project Status Report

7.2 Administrative Award of Contracts - Expenditures

There was no discussion on these items.

8. MEMBER COMMENTS, QUESTIONS AND REQUESTS

Trustee Young reminded staff about the request to have information at every meeting on where we are at with budget versus actual costs.

9. PUBLIC COMMENT

Chair Sperber called for public comment. There was none.

10. ADJOURNMENT

Chair Sperber adjourned the meeting at 12:39 p.m.