

COMMITTEE MEMBERS**Trustees**

Shaun Carey, Liaison

Staff Liaison

Lissa Butterfield, Planning and Environmental Services Manager

PRESIDENT/CEO

Daren Griffin, A.A.E., Chair

GENERAL COUNSEL

Ann Morgan, Fennemore Craig

CLERK TO THE BOARD

Lacy Glodowski

**MEETING MINUTES
AIRPORT SUSTAINABILITY ADVISORY COMMITTEE (ASAC)
1st Quarter 2024 Meeting
Thursday, March 21, 2024 • 3:30 pm**

The Committee met at the Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno Admin Offices, Main Terminal Building, Second floor as well as via Zoom. Lissa Butterfield called the meeting to order at 3:34 pm.

1. ROLL CALL

Roll was called. Staff Liaison Lissa Butterfield led the meeting. Committee members present were Patrick Fisher, David Lynn, Paula Macomber, Rob Pierce, Vince Griffith, Suzanne Groneman, David McNally, Chris Tolley, and Richard Brong.

2. PUBLIC COMMENT

None.

3. APPROVAL OF THE MINUTES

A motion was made and seconded, and the Committee approved the minutes from the December 21, 2023, Airport Sustainability Advisory Committee meeting, with no changes.

4. COMMITTEE CHAIR UPDATES

Lissa Butterfield wanted to announce the recent promotion of Lacy Glodowski, Capital Improvements & Grant Coordinator who has been the clerk to this board for many years and the announcement of Julia Pollard as our new Administrative Assistant III who will be taking over. In addition, many are aware of the new ticketing hall expansion construction project, it is set to open April 11, 2024. She also wanted to let the committee know that the June meeting is currently scheduled to include an airfield tour.

5. BOARD LIAISON UPDATES

None.

6. QUARTERLY INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

6.1 New Gen B&C (Replacement Concourses)- Sustainability and Climate Resiliency Design.

Brent Mather, Architect and Design Lead with Gensler provided a presentation with an update on sustainability and climate resiliency options that are being considered on the new replacement concourses project.

Mr. David McNally inquired about the potential of new lounges and if so, would that also include airline lounges. Mr. Mather indicated that that would be a decision of the Concession Consultant and his opinion is that the concourses would not support it. Lissa Butterfield added that the new additional space will be available for bid when that time comes to fill the vacant space. There have been additional conversations regarding potential new space.

Mr. Rob Pierce inquired about the use of gas and not continuing the use of it. Mr. Mather stated that the Central Utility Plant is not designed to use gas, but that does not mean the concourses themselves will not use gas, however the movement in the industry is to move away from gas and go to electric.

There being no other questions from the Committee, this item was not discussed further.

6.2 Noise Reports, Fourth Quarter 2023 (October-December)

Rick Miller Noise Analyst presented this item to the Committee. He provided information on the passenger schedule activity, operations activity and provided a noise complaint analysis.

There being no questions from the Committee, this item was not discussed further.

7. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

7.1 Reno-Stead Airport Development Update – Underground Utility Corridors

Aurora Ritter, Interim Chief Commercial Officer gave a presentation on the Reno-Stead Airport Development update on the underground utility corridors at Reno-Stead Airport.

Mr. Rob Pierce thanked Mrs. Ritter for her presentation.

There being no questions from the Committee, this item was not discussed further.

7.2 Airport GIS – Utilities Dashboard

Jed Hammer, Airport Planner II gave a presentation on the Airport GIS utilities dashboard.

Suzanne Groneman inquired if this is public information or just internal. Right now, it is only internal, however we are looking at all facets of GIS.

There being no questions from the Committee, this item was not discussed further.

8. MEMBER ITEMS

8.1 City of Reno Airway Drive Tree Planting Project

Suzanne Groneman, City of Reno gave a presentation on the City of Reno Airway Drive Tree Planting Project.

Mr. Rob Pierce thanked Ms. Groneman for sharing that with the Committee.

There being no questions from the Committee, this item was not discussed further.

9. GENERAL COMMITTEE COMMENTS, QUESTIONS, AND REQUESTS FOR FUTURE AGENDA ITEMS

9.1 FAA VALE Funded Emissions Projects & Airside Visit (June 2024)

9.2 NASA Low-Boom Supersonic Aircraft (June 2024)

9.3 New Ground Transportation Center / Rental Car Facility Development Sustainable Design (September 2024)

9.4 GSR Expansion (September 2024)

9.5 COR Stormwater Utility Program (December 2024)

Mr. Rob Pierce asked that the Reno-Stead Development become a standing agenda item.

There being no other comments from the Committee, this item was not discussed further.

10. PUBLIC COMMENT

None.

11. UPCOMING ASAC MEETING DATES

06/20/2024 3:30 PM

09/19/2024 3:30 PM

12/19/2024 3:30 PM

12. ADJOURNMENT

There being no further questions or business to discuss, Lissa Butterfield adjourned the meeting at 4:47 p.m.