

RENO-TAHOE AIRPORT AUTHORITY BOARD OF TRUSTEES
PLANNING & CONSTRUCTION COMMITTEE
Minutes from the Meeting
February 7, 2017
10:00 a.m.

In Attendance:

Lisa Gianoli, Trustee*
Jenifer Rose, Trustee*
Bill Eck, Trustee*
Jerry Hall, Trustee*
Ann Morgan, Fennemore Craig
Marilyn Mora, President/CEO
Dean Schultz, Executive Vice President/COO
Jamie McCluskie, VP of Planning, Engineering & Environmental Management
Dave Lazo, P.E., Manager of Engineering & Construction
Lissa Butterfield, Senior Airport Planner
Gary Probert, Senior Airport Project Manager
Lacy Glodowski, Administrative Assistant III
Joe Mamola, Atkins North America
Mark Casey, Wood Rodgers
John Welsh, Stantec
Joe Mactutis, Stantec
Burnham Moffat

* Denotes Planning Committee member

** Denotes Planning Committee alternate

TOPICS DISCUSSED:

1. APPROVAL OF MEETING MINUTES FROM DECEMBER 6, 2016

A motion was made by Trustee Eck, seconded by Trustee Hall, and the Committee unanimously approved the minutes from the December 6, 2016 Planning & Construction Committee meeting.

2. PUBLIC COMMENT

None.

3. ITEMS TO BE PRESENTED TO THE PLANNING AND CONSTRUCTION COMMITTEE FOR REVIEW AND RECOMMENDATION TO THE BOARD:

- a. # 17(02)-05 AUTHORIZATION FOR THE PRESIDENT/CEO TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR DESIGN WORK AND

PAVEMENT INSPECTIONS FOR THE 2017 AIRFIELD AND LANDSIDE PAVEMENT MANAGEMENT SYSTEM PROGRAM AT RENO-TAHOE INTERNATIONAL AIRPORT AND RENO-STEAD AIRPORT, WITH STANTEC, IN THE AMOUNT OF \$238,800.

Staff gave a presentation requesting Committee recommendation for Board approval for Authorization for the President/CEO to Execute a Professional Services Agreement for Design Work and Pavement Inspections for the 2017 Airfield and Landside Pavement Management System Program at Reno-Tahoe International Airport and Reno-Stead Airport, with Stantec, in the Amount of \$238,800.

A motion was made by Trustee Hall, seconded by Trustee Eck, and the Committee unanimously recommended this item [#17(02)-05] go to the Board for approval at the upcoming Board meeting.

- b. #17(02)-06 AUTHORIZATION FOR THE PRESIDENT/CEO TO ACCEPT A PENDING AIRPORT IMPROVEMENT PROGRAM GRANT OFFER AND AWARD A CONSTRUCTION CONTRACT FOR THE AIRPORT PARKING APRON-CONCRETE PADS PROJECT AT RENO-STEAD AIRPORT, WITH Q&D CONSTRUCTION, IN THE AMOUNT OF \$2,223,055.

Staff gave a presentation requesting Committee recommendation for Board approval for the Authorization for the President/CEO to Accept a Pending Airport Improvement Program Grant Offer and Award a Construction Contract for the Aircraft Parking Apron – Concrete Pads Project at Reno-Stead Airport, with Q&D Construction, in the Amount of \$2,223,055.

Trustee Rose inquired as to whether there was a representative from Q&D Construction present. Staff stated that a representative from Q&D Construction was scheduled to be in attendance at Thursday's Board meeting.

Trustee Rose then asked for clarification as to why there were only two bidders for this project. Staff stated there is high activity on public works and commercial projects that is obligating contractor labor and equipment on competing projects.

Trustee Hall inquired as to what type of aircraft will be accommodated at Reno-Stead. Staff stated that pavement is designed for a specific aircraft fleet mix consisting of a range of aircraft size and weight. The pavement is designed for Aircraft Design Group C-III and within that group, the critical design aircraft is based on size, weight, landing gear configuration, and number of operations. The critical design aircraft is a B-737 due to its landing gear configuration and estimated number of operations. Operations by larger and heavier aircraft, such as C-130 are allowable on an infrequent basis, since the critical issue for pavement life is the number of operations per year.

A motion was made by Trustee Hall, seconded by Trustee Eck, and the Committee unanimously recommended this item [#17(02)-06] go to the Board for approval at the upcoming Board meeting.

- c. # 17(02)-07 AUTHORIZATION FOR THE PRESIDENT/CEO TO EXECUTE AMENDMENT NO.1 (STEAD – APRON CONCRETE PADS) TO THE PROFESSIONAL SERVICES AGREEMENT FOR 2017 ANNUAL CONSTRUCTION MANAGEMENT SERVICES FOR THE AIRPORT CAPITAL IMPROVEMENT PLAN AT RENO-TAHOE INTERNATIONAL AIRPORT AND RENO-STEAD AIRPORT, WITH ATKINS NORTH AMERICA, IN THE AMOUNT OF \$242,000, FOR A TOTAL OF \$288,000.

Staff gave a presentation requesting Committee recommendation for Board approval for the Authorization for the President/CEO to Execute Amendment No.1 (Stead – Apron Concrete Pads) to the Professional Services Agreement for 2017 Annual Construction Management Services for the Airport Capital Improvement Plan at Reno-Tahoe International Airport and Reno-Stead Airport, With Atkins North America, in the Amount of \$242,000, for a total of \$288,000.

A motion was made by Trustee Gianoli, seconded by Trustee Eck, and the Committee unanimously recommended this item [#17(02)-07] go to the Board for approval at the upcoming Board meeting.

- d. #17(02)-08 A PROFESSIONAL SERVICES AGREEMENT FOR DESIGN SERVICES FOR THE RUNWAY 8-26 RECONSTRUCTION PROJECT AT RENO-STEAD AIRPORT, WITH WOOD RODGERS INC., IN THE AMOUNT OF \$1,519,500.

Staff gave a presentation requesting Committee recommendation for Board approval for the Authorization for the President/CEO to Execute a Professional Services Agreement for Design Services for the Runway 8-26 Reconstruction Project at Reno-Stead Airport, with Wood Rodgers Inc., in the Amount of \$1,519,500.

Trustee Rose inquired as to why Wood Rodgers was chosen over the other 8 companies that submitted proposals. Staff stated that Wood Rodgers has an excellent record of performance on previous RTAA projects. The firm has completed major reconstruction projects at Reno and Stead airports, including the recent Taxiway “C” reconstruction at RNO. Wood Rodgers provided an innovative design solution for the project that was supported by stakeholders, including FAA Air Traffic. The quality of their submittal was exceptional and the evaluation committee selected Wood Rodgers as the most qualified firm for this project.

Trustee Rose asked for clarification on the consultant selection process. Staff stated that design services are procured under a qualifications based selection, which is regulated by Nevada Revised Statute and on the federal level by the Brooks Act. These regulations stipulate that professional services be retained based on qualifications and the fee is negotiated after the consultant selection based on the scope of work. The competitive bid process is not used so as to avoid the undercutting on price and potential underperformance on services that are best defined by a negotiation process. The scope of services are stipulated by the RTAA, who then requests a fee proposal from the consultant, which is then reviewed by the RTAA Engineering Division. The proposal is reviewed for suitability and cost based on the stipulated tasks, personnel, man hours and other direct costs. The scope of services and fee can then be modified by negotiation to achieve a cost and schedule efficient agreement to meet the project requirements. The RTAA Project Managers have the responsibility and have the experience to define the required services and negotiate an appropriate fee with consultants. This process is standard practice for professional services on public works projects.

A motion was made by Trustee Hall, seconded by Trustee Eck, and the Committee unanimously recommended this item [#17(02)-07] go to the Board for approval at the upcoming Board meeting.

4. ITEMS TO BE PRESENTED TO THE PLANNING AND CONSTRUCTION COMMITTEE FOR APPROVAL:

None.

5. ITEMS TO BE PRESENTED TO THE PLANNING AND CONSTRUCTION COMMITTEE FOR DISCUSSION:

a. Master Plan Update.

Staff gave a presentation on the Master Plan project at Reno-Tahoe International Airport.

6. PROJECT STATUS ITEMS TO BE PRESENTED TO THE PLANNING AND CONSTRUCTION COMMITTEE FOR INFORMATION:

a. Staff Report on the Runway 8-26 Reconstruction at the Reno-Stead Airport [Construction]

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or questions regarding the information submitted, this item was not discussed further.

b. Staff Report on the NVARNG Access Road Rehabilitation and Taxiway D Resurfacing Project at Reno-Stead Airport [Construction]

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or questions regarding the information submitted, this item was not discussed further.

- c. Staff Report on the Aircraft Parking Apron – Concrete Pads Project at Reno-Stead Airport [Construction]

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or questions regarding the information submitted, this item was not discussed further.

- d. Staff Report on the Terminal Elevator Replacement and New Elevator Project at Reno-Tahoe International Airport [Construction]

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or questions regarding the information submitted, this item was not discussed further.

- e. Staff Report on the Pavement Management System Program at Reno-Tahoe International Airport [Construction]

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or questions regarding the information submitted, this item was not discussed further.

- f. Staff Report on the Disadvantaged Business Enterprise (DBE) – Disparity Study being conducted at Reno-Tahoe International Airport and Reno-Stead Airport

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or questions regarding the information submitted, this item was not discussed further.

- g. Staff Report on the Master Plan Project at Reno-Tahoe International Airport [Planning]

This item was given a formal presentation by Staff. As there were no additional updates or questions regarding the presentation, this item was not discussed further.

- h. Staff Report on the Geographic Information Project at Reno-Tahoe International Airport [Planning]

This item was summarized in the monthly Project Status Report which was included in the monthly Board Packet. As there were no additional updates or

questions regarding the information submitted, this item was not discussed further.

7. GENERAL MEMBER COMMENTS, QUESTIONS AND ITEMS FOR FUTURE COMMITTEE MEETINGS

None.

8. PUBLIC COMMENT

None.

9. ADJOURNMENT

The meeting was called to order at 10:02 a.m. and was adjourned at 11:08 a.m.

JR: JM/lg