

**RENO-TAHOE AIRPORT AUTHORITY
BRIEF OF MINUTES
MEETING OF THE BOARD OF TRUSTEES
October 9, 2008
8:15 a.m.**

MEMBERS PRESENT

Thomas Gribbin
Lynn Atcheson
Larry V. Harvey
Joseph W. Mayer
Brooks Mancini
Mary Simmons
Randi Thompson
John Wagnon

EXCUSED

Bill Newberg

ALSO PRESENT

Krys T. Bart, A.A.E.
President/CEO
Marily M. Mora, A.A.E.
Deputy Executive Director
Ann Morgan
Counsel/Jones Vargas
Theresa Finley
Clerk of the Board

The Board of Trustees met in the Board Room, Airport Authority Administrative Offices, Reno-Tahoe International Airport, Reno, Nevada. Chair Tom Gribbin called the meeting to order. The Pledge of Allegiance was recited and RTAA employee Dan Rysman performed the invocation. Roll was called.

PRESENTATIONS AND AWARDS

Employee and Tenant Recognition

RTAA staff presented Principal George Brown, Swope Middle School and RTAA's Partner in Education, with a check for \$6,000 which represents proceeds from the RTAA Golf Tournament and the Chairman's Challenge.

Brian Kulpin, Manager of Marketing and Customer Service, presented awards from ACI-NA for the RTAA 2007 Annual Report and the communication plan for the ABC Project.

Deputy Executive Director Marily Mora recognized Heidi Berthold, Customer Service Coordinator, for graduating from the Reno-Sparks Leadership Program.

Chair Tom Gribbin and President/CEO Krys Bart recognized Cheryl Curtis, Senior Airport Communications Specialist, as the Employee of the Quarter and presented a plaque and monetary award.

Introduction of New, Promoted and Retired Employees:

Tim Squier, Facilities Maintenance Supervisor, introduced new employee Kevin Murphy who was hired as a Building Maintenance Electrician.

Marily Mora introduced new employee Rick Gorman who was hired as the new Chief Financial Officer.

Tenant Communication:

None

APPROVAL OF MINUTES

On motion by Trustee Wagnon, second by Trustee Atcheson, which motion duly carried by unanimous vote, the Board approved the minutes of the Board Meeting of September 18, 2008.

APPROVAL OF AGENDA

Chairman Gribbin proposed moving item IX. C to the end of the agenda following IX. D as a brief closed session would be held after item IX D. On motion by Trustee Atcheson, second by Trustee Wagnon, which motion duly carried by unanimous vote, the Board approved the Agenda as revised.

CONSENT ITEMS FOR BOARD ACTION

Public Comment

Sam Dehne, Reno citizen, commented on items #08(10)-70 and #08(10)-71 on the sound insulation program and expressed an interest in having his home insulated.

#08(10)-68 AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR DESIGN WORK AND PAVEMENT INSPECTIONS FOR THE 2009 AIRFIELD AND LANDSIDE PAVEMENT MANAGEMENT PROGRAM PROJECT AT RENO-TAHOE INTERNATIONAL AIRPORT AND RENO-STEAD AIRPORT WITH STANTEC CONSULTING, INC. IN THE AMOUNT OF \$183,062

On motion by Trustee Mayer, second by Trustee Wagnon, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-68 as follows:

Approved the professional services agreement for the design work and pavement inspections for the 2009 airfield and landside pavement management program project at Reno-Tahoe International Airport and Reno-Stead Airport with Stantec Consulting, Inc. for \$183,062 and authorized the President/CEO or her designee to sign.

#08(10)-69 AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR TECHNICAL SERVICES FOR 2009 SPECIAL PROJECTS AT RENO-TAHOE INTERNATIONAL AIRPORT AND RENO-STEAD AIRPORT WITH ALLAN ECKLE FOR \$57,600

On motion by Trustee Mayer, second by Trustee Wagnon, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-69 as follows:

Approved the professional services agreement in the amount of \$57,600 with Allan Eckle for technical services for 2009 special projects and authorized the President/CEO or her designee to sign.

#08(10)-70 AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR ARCHITECTURAL DESIGN SERVICES FOR PHASE 17 OF THE SOUND INSULATION PROGRAM TO ADD AN ADDITIONAL 187 HOMES IN RENO AND SPARKS NEIGHBORHOODS WITH ARCHITECTS +, LLC IN THE AMOUNT OF \$329,376 FOR A TOTAL OF \$1,083,058

On motion by Trustee Mayer, second by Trustee Wagnon, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-70 as follows:

Approved amendment No. 1 to the architectural design services for phase 17 of the sound insulation program for treatment of an additional 187 homes in the Reno and Sparks neighborhoods with Architects +, LLC in the amount of \$329,376 and authorized the President/CEO or her designee to sign.

#08(10)-71 AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR ACOUSTICAL DESIGN SERVICES FOR PHASE 17 OF THE SOUND INSULATION PROGRAM TO ADD AN ADDITIONAL 187 HOMES IN RENO AND SPARKS NEIGHBORHOODS WITH BROWN-BUNTIN ASSOCIATES, INC. IN THE AMOUNT OF \$142,466 FOR A TOTAL OF \$414,040

On motion by Trustee Mayer, second by Trustee Wagnon, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-71 as follows:

Approved amendment No. 1 to the acoustical design services for phase 17 of the sound insulation program for treatment of an additional 187 homes in the Reno and Sparks neighborhoods with Brown-Buntin Associates, Inc. in the amount of \$142,466 and authorized the President/CEO or her designee to sign.

ITEMS FOR BOARD INFORMATION, DISCUSSION AND POSSIBLE ACTION

#08(10)-72 AMENDMENT NO. 6 TO THE PROFESSIONAL SERVICES AGREEMENT FOR DESIGN SERVICES WITH GRESHAM SMITH & PARTNERS FOR THE INTEGRATED IN-LINE EXPLOSIVE DETECTION SYSTEM PROJECT IN THE AMOUNT OF \$263,717 FOR A TOTAL OF \$3,266,020

Marilyn Mora presented additional slides relating to amendment No. 6 and some of the unforeseen circumstances that led to the increase.

On motion by Trustee Simmons, second by Trustee Atcheson, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-72 as follows:

Approved amendment No. 6 to the professional services agreement for design services for the integrated in-line explosive detection system project with Gresham Smith & Partners in the amount of \$263,717 for a total contract in the amount of \$3,266,020 and authorized the President/CEO or her designee to sign.

#08(10)-73 APPROVAL TO SUSPEND BOARD POLICY NUMBER 600-010 SECTION B FOR EXISTING "PRIME SPACE" LOCATIONS WITH AN INCUMBENT ADVERTISER OF THE PAID IN-TERMINAL ADVERTISING SIGN POLICY AND PROCEDURES AS ESTABLISHED BY BOARD RESOLUTION #434 DATED MAY 15, 2003 AND AUTHORIZED THE PRESIDENT/CEO TO EXTEND THE TERM OF THE PRIME SPACE ADVERTISING CONTRACTS THROUGH DECEMBER 31, 2012

On motion by Trustee Simmons, second by Trustee Harvey, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-73 as follows:

Approved the suspension of Section B (FOR EXISTING "PRIME SPACE" LOCATIONS WITH AN INCUMBENT ADVERTISER) of the Board Policy Number 600-010 entitled "Paid In-Terminal Advertising Sign Policy and Procedures" and authorized the President/CEO to extend the term of the current four prime space contracts through December 31, 2012.

#08(10)-75 DISCUSSION OF LETTER OF INTENT WITH DASSAULT AVIATION FOR LEASE OF HANGAR AND LAND AT RENO-TAHOE INTERNATIONAL AIRPORT AND AUTHORIZATION FOR THE PRESIDENT/CEO TO NEGOTIATE FINAL TERMS AND EXECUTE A LEASE AGREEMENT AND OPTION FOR ADDITIONAL LAND

Chairman Gribbin recognized Marily Mora for her efforts in negotiating to bring Dassault Aviation to the Reno-Tahoe International Airport. A presentation was made providing background and financial details on Dassault Aviation operations.

On motion by Trustee Mancini, second by Trustee Mayer, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-75 as follows:

Authorized the President/CEO to negotiate the final terms and execute a lease agreement for land and building rental with an option for additional land with Dassault Aviation and support the approval of tax incentives by the Nevada Commission on Economic Development for the service facility.

Public Comment

Sam Dehne, Reno citizen, commented on the President/CEO; performance evaluation and compensation.

At 9:30 a.m. the RTAA Board of Trustees Meeting was adjourned to go to Closed Session regarding the President/CEO's performance evaluation and possible action on compensation package.

At 10:03 a.m. the RTAA Board of Trustees Meeting was reconvened.

#08(10)-74 ANNUAL PERFORMANCE EVALUATION FOR PRESIDENT/CEO AND POSSIBLE ACTION ON COMPENSATION PER EMPLOYMENT CONTRACT (POSSIBLE ACTION TO FOLLOW CLOSED SESSION)

The Board thanked the President/CEO for her efforts during difficult economic times and the downturn in the airline industry.

On motion by Trustee Simmons, second by Trustee Atcheson, which motion duly carried by unanimous vote, the Board approved Agenda Item 08(10)-74 as follows:

Approved an annual salary increase for the President/CEO for fiscal year 2008-09 of 3% over last year's salary.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

Presentations

Brian Pratte, Air Cargo Manager, gave a presentation on the current state of the airline industry. Trustee Thompson inquired if the concessions and other related tenants have reduced hours of operation to reflect the downturn in airline operations.

President/CEO's Report

The President/CEO informed the Board that they had received the President/CEO's Report in their folders. There were no questions.

Trustee Mayer commented on the quality of the Employee Art Show in the Connector Concourse.

PUBLIC COMMENT

Sam Dehne, Reno citizen, commented on various Airport activities.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:13 a.m.

Chairman Tom Gribbin

ATTEST:

Secretary, Joseph Mayer